

Minnesota Association of Library Friends (MALF)

# “Best Project By Friends of Libraries Award”

## Entry Form 2016

**Entries must be received by June 17, 2016.**

Friends of the Library organizations which are *current* members of MALF may apply. (Application for a new or renewed membership in MALF can be accepted with entry. Find MALF membership form and award entry form at [mnlibraryfriends.org](http://mnlibraryfriends.org).)

Name of Library Friends Organization \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_, MN (ZIP) \_\_\_\_\_

Email \_\_\_\_\_

**Title of Project** \_\_\_\_\_

Attach pages with SUMMARY OF PROJECT and ADDITIONAL DESCRIPTION OF PROJECT.

**SUMMARY OF PROJECT** and its impact.

Describe and summarize project in one paragraph, up to 150 words.

This paragraph will be the basis for a summary prepared by MALF.

**ADDITIONAL DESCRIPTION OF PROJECT** (*as many as applicable, in any order*)

*Planning*

*Funding*

*Audience*

*Publicity*

*Objectives*

*Results*

*Evaluation*

*Cost Effectiveness*

*Participants*

*Impact*

Provide samples or other material if appropriate.

Specify the role of Friends, the impact of the project, and whether Friends of the Library reached or surpassed the objectives.

*If your Friends group is selected as a finalist, who would give a ten-minute presentation about this project during the 2016 Minnesota Library Association’s Annual Conference?*

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email: \_\_\_\_\_

**1. Entries should be mailed to:** Minnesota Association of Library Friends, Best Project by Friends Award, 1080 Montreal Avenue, Suite 2, Saint Paul, MN, 55116.

**2. Entries **must also be** sent via e-mail to: [info@mnlibraryfriends.org](mailto:info@mnlibraryfriends.org).**

See “*Judging Criteria & Guidelines*” document for more information. Direct questions to MALF: 651-366-6492, [info@mnlibraryfriends.org](mailto:info@mnlibraryfriends.org)